MANULYX

Institutional evaluation kit

The LaTeX workspace built for submission and revision

For librarians, research offices, IT, legal and procurement teams evaluating Manulyx for a department, faculty or whole institution.

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Version 1.0 · October 2026 · Manulyx is a product of SCOPT Inc., a US company serving researchers worldwide.

manulyx.com/institutions · manulyx.com/trust · info@manulyx.com

1. What Manulyx is

Manulyx is an online LaTeX editor for researchers. Like other online editors, it lets co-authors write and compile together in the browser, with nothing to install. Unlike them, it follows a paper beyond the first draft: through submission, the editor's decision, the reviewers' comments, the revision and the response letter, up to the final files.

Why this matters to an institution

The weeks after a decision letter are where researchers lose the most time: copying reviewer comments by hand, keeping track of which version was actually sent, writing a response letter that promises changes the manuscript may not contain, and preparing a marked manuscript with separate tools. Manulyx makes that part of the work a first-class feature, for every kind of document an institution produces: journal and conference papers, theses (examined, with corrections), books and chapters, reports, grant proposals and deliverables.

The cycle of a paper in Manulyx

1. **Write together.** Real-time co-editing, track changes, comment threads, a reference library with DOI lookup, and a compiled PDF beside the text.
2. **Check before submitting.** Abstract and keywords, every citation resolved, references with DOIs, figure resolution, leftover notes; and a journal's own rules where they are verified.
3. **Keep what was sent.** Marking a stage *Submitted* freezes it as a read-only record.
4. **Answer every reviewer comment.** The decision letter (email, PDF or Word) becomes a drafted response letter: each comment quoted and labelled the way editors cite them (R1.3), with its response and changes marked *[to be written]* until they are written.
5. **Show what changed.** A marked-manuscript PDF of any stage against any earlier one, chapters included.
6. **Finish cleanly.** Final files are filed and the paper reads Published; nothing is ever deleted by the workflow.

2. What your institution gets

- **Single sign-on** with your identity provider (SAML 2.0), applying your own policies, including multi-factor authentication.
- **Automatic provisioning** (SCIM 2.0) from Entra ID, Okta or any compliant directory: people gain and lose a seat as they join and leave.
- **Verified domains** by a DNS record, so anyone with a confirmed address at your institution can join without an invitation.
- **A coordinator page** for seats, invitations and members; an **activity log** of every administrative change and **usage reports** per member, exportable as CSV.
- **Institution-wide switches** for the AI writing assistant and for project chat.
- **Your thesis template.** Send us your thesis guidelines and we add your template, or design it for you. Groups and departments can publish their own house templates for their members.
- **Purchase orders, invoicing and Net-30** terms; seats agreed in advance, so the annual cost is fixed at signature.

- **Personalised support:** a named contact at Manulyx who knows your licence, replying within one working day.

3. Security and data, in brief

Area	In place today
Hosting	Railway, United States (San Francisco region). The database is reachable only over a private network. Language checking runs on Manulyx's own service; text is not sent elsewhere.
Encryption	HTTPS only, with Strict Transport Security. Files in Cloudflare R2 are encrypted at rest (provider default). Passwords hashed with scrypt and a per-account salt.
Access	Five project roles checked on every request; submitted stages read-only; submission records and audit logs append-only in the database; staff see project content only at the owner's request or to diagnose a reported fault.
Sign-in	Email and password with confirmation; Google; ORCID; SAML 2.0 single sign-on. Rate-limited; sessions listable and revocable; secure, HTTP-only cookies.
Application	Strict Content Security Policy with nonces; no framing; LaTeX compiled with shell escape disabled, in a fresh directory, under a time limit.
Backups	Nightly backups of the database and files to separate storage; 30 snapshots kept; automatic alert if a backup fails; a tested restore procedure that verifies every file.
Availability	Monitored every two minutes from outside the service and published at manulyx.com/status.
Your data	Authors keep every right in their work. Full export (files, history, submissions, reviewer comments) at any time; nothing deleted when a licence or evaluation ends. Manulyx does not train anything on manuscripts and does not sell personal data.
AI	Off until each person switches it on; only the passage acted on is sent; can be switched off per project or for the whole institution.

Full detail is in the Trust centre (manulyx.com/trust), on the Security page (manulyx.com/security) and in the list of service providers (manulyx.com/trust/providers).

4. Feature checklist

Requirement		How
Browser-based LaTeX editing and compiling, nothing to install	✓	Server-side TeX Live
Real-time collaboration, track changes, comments	✓	Live co-editing; accept or reject changes
Version history and restore	✓	Saved versions and a record of every change
Journal, thesis and report templates	✓	Gallery; your own and your institution's templates
Submission and revision workflow	✓	Stages, decision letters, response letter, marked manuscript
Reference management	✓	DOI lookup, personal library, BibTeX
Single sign-on (SAML 2.0)	✓	With your identity provider
Automatic provisioning (SCIM 2.0)	✓	Entra ID, Okta, compliant directories
Domain-based joining	✓	Verified by DNS
Audit and usage reporting	✓	Activity log and usage per member, CSV
AI controls	✓	Off by default; institution-wide switch
Data export and portability	✓	Complete archive, re-importable
Data processing agreement (GDPR, UK GDPR, KVKK)	✓	Available on request (manulyx.com/dpa)
Accessibility statement	✓	manulyx.com/accessibility
Public status page	✓	manulyx.com/status
Purchase order and invoicing	✓	Net-30, wire transfer

5. Running the evaluation

The evaluation is free and needs no card. It runs for **30 days as standard, extended to up to two months on request**. When it ends nothing is deleted: members keep all their projects on the free plan.

Suggested plan

1. **Week 0 — Set up (about an hour).** Request the evaluation at manulyx.com/proposal. We create the evaluation licence, name your coordinator, and, if you wish, set up single sign-on and verify your domain.
2. **Week 1 — Invite a pilot group.** A research group or two and a few thesis writers are ideal. They import existing projects (.zip) or start from templates; we add your thesis template if it is missing.
3. **Weeks 2–4 — Real work.** Pilot users write, compile and, ideally, take one paper through a decision letter and a revision round.
4. **End — Review together.** A 30-minute call with your named contact: what worked, what was missing, usage figures from the coordinator page, and next steps.

Questions worth answering during the evaluation

- Do existing LaTeX projects import and compile without changes?
- Does the revision workflow save time on a real decision letter?

- Does single sign-on and provisioning fit your identity setup?
- Do the security and data documents answer your IT and legal teams' questions?

6. Documents and contacts

Document	Where
Trust centre	manulyx.com/trust
Security	manulyx.com/security
Service providers (sub-processors)	manulyx.com/trust/providers
Data processing agreement	manulyx.com/dpa (Word and PDF; signed on request)
Privacy notice and terms	manulyx.com/privacy, manulyx.com/terms
Acceptable use	manulyx.com/acceptable-use
Accessibility statement	manulyx.com/accessibility
Service status	manulyx.com/status
Support commitments	manulyx.com/support
Changelog and roadmap	manulyx.com/changelog, manulyx.com/roadmap
Plans	manulyx.com/pricing

Contact

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